



## **PAY APPEALS COMMITTEE**

### **Delegation of Function**

The Governing Board shall establish a Pay Appeals Committee to deal with all formal appeals against pay decisions.

### **Clerking**

The meeting of the Staff Pay Appeals Committee should be minuted, not by a member of staff.

### **Membership**

The Pay Appeals Committee shall consist of at least three named members of the Governing Board, none of whom shall be employees or Associate members, members of the Pay Committee or who will have a conflict of interest in acting in this capacity.

The Headteacher may attend all proceedings of the Pay Appeals Committee for the purpose of providing information and advice (except where the appeal is in respect of his/her own salary, where s/he will attend for the purposes of making his/her case).

### **Quorum**

Three Governors

### **Terms of Reference**

- To determine formal appeals against pay determinations in accordance with the Appeals Procedure set out in the Pay Policy.

**Adopted by the governing board of St. Thomas' CE Primary School (HC) on 26th June 2024 (to be reviewed annually)**